



**Maricopa County Assessor**  
**Keith E. Russell, MAI**

**COMMERCIAL PURPOSE – Public Record Request**

**TO: Custodian Of Records Of The Maricopa County Assessor's Office**

A "Commercial Purpose" means the use of a public record for the purpose of sale or resale including any of the following:

- Producing a document containing all or part of the copy, printout, or photograph for sale; or
- Obtaining of names and addresses from such public records for the purpose of solicitation, or for creating a list for resale; or
- For any purpose in which the purchaser can reasonably anticipate the receipt of monetary gain from the direct or indirect use of such public records. (A.R.S. §39-121.03(D)).

**Caution, A.R.S. §39-121.03(C) provides:**

A person who obtains a public record for a commercial purpose without indicating the commercial purpose or who obtains a public record for a noncommercial purpose and uses or knowingly allows the use of such public record for a commercial purpose or who obtains a public record for a commercial purpose and uses or knowingly allows the use of such public record for a different commercial purpose or who obtains a public record from anyone other than the custodian of such records and uses it for a commercial purpose shall in addition to other penalties be liable to the state or the political subdivision from which the public record was obtained for damages in the amount of three times the amount which would have been charged for the public record had the commercial purpose been stated plus costs and reasonable attorney fees or shall be liable to the state or the political subdivision for the amount of three times the actual damages if it can be shown that the public record would not have been provided had the commercial purpose of actual use been stated at the time of obtaining the records.

I \_\_\_\_\_, am the \_\_\_\_\_ of  
(Print Name) (Title)

\_\_\_\_\_, located at \_\_\_\_\_,  
(Company Name) (Address, City, State, Zip)

which is engaged in the business of \_\_\_\_\_.  
(Nature of Business)

I am requesting to: ☐ Inspect ☐ Reproduce

The following record(s): \_\_\_\_\_  
(Identify the records being requested. Please be specific. Use additional sheets if necessary)

The Public Records which I have requested are for the following purpose(s): (Please complete the "Addendum To Commercial Purpose - Public Record Request" form, attached) \_\_\_\_\_



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I certify that all information provided is true and correct. I agree not to hold Maricopa County liable for any inaccurate or incomplete information I may receive (see disclaimer below).

**DISCLAIMER INDEMNIFICATION**

**Requester/Purchaser understands and agrees that Maricopa County does not guarantee the accuracy of the data and information requested and hereby expressly disclaims any responsibility for the truth, lack of truth, validity, invalidity, accuracy, inaccuracy of any said data and information. Requester/Purchaser accepts responsibility for Requesters/Purchasers unauthorized use or transmission of any such data or information in its actual or altered form.**

\_\_\_\_\_  
(Requester's Signature)

\_\_\_\_\_  
(Date)

**CONTACT INFORMATION:**

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_



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**ADDENDUM TO COMMERCIAL PURPOSE**

Public Record Request  
(Pricing Computation Worksheet)

The specific information which will be utilized from the record(s) requested on \_\_\_\_\_ is:  
(Date of Commercial Request)

Which will be used for:

1. Sale or resale to \_\_\_\_\_ for \$ \_\_\_\_\_  
(Identify Market) (Price)

2. Producing a document, information or other material containing all or a part of the information in the public record: (Describe document or material and price). \_\_\_\_\_

3. Solicitation to \_\_\_\_\_ for \_\_\_\_\_  
(Identify Market) (What?)  
at \$ \_\_\_\_\_.  
(Price)

4. Soliciting a business or commercial relationship (Describe and give a price or value): \_\_\_\_\_

5. Other Purpose (Describe and give a price or value): \_\_\_\_\_

☐ I agree to pay an amount not to exceed \$\_\_\_\_\_. If my request exceeds this amount, please notify me before reproducing the requested records. (contact phone: \_\_\_\_\_)

☐ I agree to pay the deposit of \$\_\_\_\_\_ for these records and shall pay the remaining balance of \$\_\_\_\_\_ prior to receiving the requested records.

\_\_\_\_\_  
(Requester Signature)

\_\_\_\_\_  
(Date)

☐ I accept receipt of the public record(s) as delivered.

\_\_\_\_\_  
(Requester Signature)

\_\_\_\_\_  
(Date)